

Declaration of Implementation of Coronavirus Infection Prevention Measures

We hereby declare that we will implement the following Coronavirus Infection Prevention Measures:

Declared on: (YYYY/MM/DD) ____ / ____ / ____

Name of store:

Name of person in charge:

* In order to ensure the thoroughness of the infection prevention measures, businesses should strive for a plan that fulfills all requirements of the checklist below.

<Measures for all business categories >

| No. | Measures | Details | Check |
|-----|---|---|--------------------------|
| 1 | ①Implementation | A "Measure Implementation Manager" is appointed who is responsible for the implementation of infection prevention measures. | <input type="checkbox"/> |
| 2 | | In order to be able to quickly track customers in the event of an outbreak, customers' contact information is obtained beforehand. | <input type="checkbox"/> |
| 3 | ②Crowd control | In addition to ensuring a layout which allows a distance of 2m (6ft.) where possible or a minimum distance of 1m (3ft.) between customers, floor signs and other measures are implemented to ensure that customers keep this distance in the queue at checkout. | <input type="checkbox"/> |
| 4 | | Admission is restricted by introduction of a reservation system and by shortened opening hours. Health checks are performed at the time of admission (visitors with a fever are requested to refrain from entering the venue via posters and other means). | <input type="checkbox"/> |
| 5 | ③Proper ventilation | Locations are ventilated frequently (e.g by allowing ample airflow through open windows). | <input type="checkbox"/> |
| 6 | ④Preventing contamination | Employees always wear masks and encourage customers to wear masks.(At positions where people are facing each other, barriers made of acrylic sheets or vinyl curtains are placed. | <input type="checkbox"/> |
| 7 | | A proactive strategy for introduction of cashless payment methods is implemented. Where cash is used for payments, cash is always handed over via trays. | <input type="checkbox"/> |
| 8 | ⑤Maintaining hygienic condition | Hand sanitizers are placed at the entrance to the location. Employees and customers/visitors are required to properly disinfect their hands. | <input type="checkbox"/> |
| 9 | | Paper towels are provided. (Shared towels or hand dryers in the restrooms, etc. are prohibited). | <input type="checkbox"/> |
| 10 | | Special care is taken to thoroughly disinfect places that are touched by a large number of people (tables, chairs, doorknobs, light switches, cash registers, faucets, etc.). | <input type="checkbox"/> |
| 11 | | Waste which is contaminated with nasal discharge and droplets from mouth is tightly sealed and discarded. All garbage collectors wear masks and gloves and after removing them always wash their hands with soap and running water. | <input type="checkbox"/> |
| 12 | | People are frequently informed to close the toilet lid before flushing. | <input type="checkbox"/> |
| 13 | | Employees' health is checked daily and employees who feel unwell or those whose family members feel unwell will always be given time off. | <input type="checkbox"/> |
| 14 | | Uniforms and clothing are washed or changed daily. | <input type="checkbox"/> |
| 15 | The principle of generally avoiding the three risk factors (crowded condition, closed spaces and close contact) in daily life is reliably followed. | <input type="checkbox"/> | |
| 16 | ⑥Informing about the measures | Customers are frequently informed and reminded of measures via posters, announcements etc. | <input type="checkbox"/> |

*Please check the list "Measures by Business Category" on the reverse side as applicable.

If your business does not fall into any of the listed categories, you do not need to check anything.

<Measures by Business Category>

*Please check the list "Measures by Business Category" as applicable.
If your business does not fall into any of the listed categories, you only need to check the list "Measures for all business categories" on the reverse side.

| No. | Category | Measure | Check |
|-----|---|--|--------------------------|
| 1 | Food and drink establishments (restaurants, bars etc) | Barriers are installed between tables and bills are payed at tables. | <input type="checkbox"/> |
| 2 | | The length of stay of customers is reduced by shortening the hours for serving alcoholic beverages and stopping television screenings. | <input type="checkbox"/> |
| 3 | | Wherever possible, serving on shared platters and buffets where many people use common utensils (including the salad bar) are avoided. | <input type="checkbox"/> |
| 4 | Retail | Under crowded conditions, specific times are set aside to give priority to serving the elderly, disabled, pregnant women, etc. | <input type="checkbox"/> |
| 5 | | Strategies are developed to prevent crowding during bargain sales. | <input type="checkbox"/> |
| 6 | | Sample food tasting, sale of uncovered food and filling of reusable shopping bags by employees is stopped. | <input type="checkbox"/> |
| 7 | Tourism | For lodging facilities: where possible, a system is in place that allows each of the customers access to bathhouse, lobby, and other common areas only at specific times in order to control the number of customers who share those facilities. | <input type="checkbox"/> |
| 8 | | For tourist facilities: The number of visitors is limited and the length of stay is shortened. | <input type="checkbox"/> |
| 9 | Karaoke and live music clubs | At least once every 30 minutes, private booths in karaoke boxes are ventilated for a few minutes through the door by means of an electric fan. Special attention is also paid to the ventilation of the building. | <input type="checkbox"/> |
| 10 | | When singing, masks must be worn or partitions must be set up and microphones stands must be used. Customers other than the active singer are instructed to refrain from chiming in or cheering, lining up to enter or waiting for the singer to leave the booth. | <input type="checkbox"/> |
| 11 | Pachinko parlor | In order to minimize situations where multiple people are in close proximity, only every second pachinko machine is available for use and the distance between pachinko machines is increased. | <input type="checkbox"/> |
| 12 | | To avoid the risk of encouraging customers to speak in a loud voice, the volume of the background music is kept down. | <input type="checkbox"/> |
| 13 | Nightlife establishments (cabarets, host clubs etc) | In order to ensure social distancing between employees and customers, the layout of the location is rearranged in such a way that employees can serve customers without face-to-face contact. Additionally, for the same purpose, admission is generally restricted. | <input type="checkbox"/> |
| 14 | | Customers are instructed to wear masks while singing or a barrier is installed between the singer and the audience. | <input type="checkbox"/> |
| 15 | Sports gym | Socializing (chatting) is avoided by restricting the use of locker rooms and lounges. | <input type="checkbox"/> |
| 16 | Game centers, etc. | In order to minimize situations where multiple people are in close proximity, the number of consoles is reduced and the distance between them is increased. | <input type="checkbox"/> |
| 17 | | To avoid the risk of encouraging customers to speak in a loud voice, the volume of the background music is kept down. | <input type="checkbox"/> |
| 18 | Beauty salons, hairdressing and massage parlors | Risk of droplet infection is reduced by having both practitioners and customers wear masks. Proper distancing between customers in the waiting room is ensured. | <input type="checkbox"/> |
| 19 | Choir circles, karaoke classes, etc. | Loud singing and cheering in large groups is done outdoors or otherwise such activities are done in separate small groups instead. Rooms are ventilated after each singing session. | <input type="checkbox"/> |

An infection prevention manual must be submitted.